

How to Use the Photocopier, Facsimile, Digital Duplicator Equipment and Service; Photocopier, Facsimile, Digital Duplicator, and Printer Supplies Statewide Contract

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| Contract #: OFF32 | Contract Duration: 04/27/2011 to 04/30/2015 |
| MMARS #: OFF32* | Options to renew: 04/30/2016 |
| Contract Manager: | Maryellen Osborne 617-720-3139 |
| This contract contains: Small Business Purchasing Program (SBPP), Supplier Diversity Office SDO Contractors and Environmentally Preferable Products (EPP) Equipment | |
| Last change date: 10/24/2014 | |

Contract Summary

This contract covers the purchase, lease, or rental of energy efficient copiers, faxes, digital duplicating equipment and service and supplies. There are five categories under this contract:

- 1) Digital Multifunctional Photocopiers and Production Equipment,
- 2) Facsimile Equipment,
- 3) Digital Duplicating Equipment,
- 4) Service Maintenance, and
- 5) OEM, Generic and/or Remanufactured Supplies.

Please note that the Joint Enterprise Printer Cartridge Acquisition Policy, issued by the Operational Services Division and the Information Technology Division, requires all Executive Department Agencies, and Non-Executive Department Agencies using Commonwealth Information Technology Capital Funds to acquire the Information Technology commodities and/or services, to purchase remanufactured laser print toner cartridges when available. The goal of the Commonwealth is to ultimately ensure that a minimum of 80% of all laser printer toner cartridge purchases by Executive Departments are remanufactured.

[LINK TO POLICY: http://www.mass.gov/anf/research-and-tech/policies-legal-and-technical-guidance/it-policies-standards-and-procedures/ent-pols-and-stnds/enterprise-printer-cartridge-policy.html](http://www.mass.gov/anf/research-and-tech/policies-legal-and-technical-guidance/it-policies-standards-and-procedures/ent-pols-and-stnds/enterprise-printer-cartridge-policy.html)

Benefits and Cost Savings

- Equipment Purchase, Lease or (short-term) Rentals available
- Lease terms of 36, 48 and 60 months for copiers and digital duplicators, and 72 month lease term for production copiers. 24 and 36 month lease terms for faxes.
- Extended warranties of up to 30 months included (36 months total) on select copier models
- Power management features available on all equipment to allow for significant energy and cost savings; ask your sales representative for details on how to set these features to meet your needs
- Wide selection of high performing, third-party certified remanufactured toner and supplies

Who Can Use This Contract?

Applicable Procurement Law: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00

Eligible Entities:

01. Cities, towns, districts, counties and other political subdivisions
02. Executive, Legislative and Judicial Branches, including all Departments and elected offices therein;
03. Independent public authorities, commissions and quasi-public agencies
04. Local public libraries, public school districts and charter schools;
05. Public Hospitals, owned by the Commonwealth;
06. Public institutions of high education
07. Public purchasing cooperatives;
08. Non-profit, UFR-certified organizations that are doing business with the Commonwealth;
09. Other states and territories with no prior approval by the State Purchasing Agent required; and
10. Other entities when designated in writing by the State Purchasing Agent.

Categories

Category 1: Authorized New Digital Multifunctional Photocopiers and Production

Equipment

- Sub-Category 1-B: Digital Multifunctional Black & White Photocopiers
- Sub-Category 1-C: Digital Multifunctional Color Photocopiers
- Sub-Category 1-BP: Digital Multifunctional Black & White Production Photocopiers
- Sub-Category 1-CP: Digital Multifunctional Color Production Photocopiers

Category 2: Authorized New Facsimile Equipment

- Sub-Category 2-F: Class III Facsimile Equipment

Category 3: Authorized New Digital Duplicating Equipment

- Sub-Category 3-D1: Digital Duplicators – Maximum output 8-1/2" x 14", 2 colors/2 Pass Thru
- Sub-Category 3-D2: Digital Duplicators – Minimum output 11" x 17", 2 colors/2 Pass Thru
- Sub-Category 3-D3: Digital Duplicators - Minimum output 11" x 17",
2 colors/1 Pass Thru

Category 4: Service: Authorized New Maintenance or Predecessor Maintenance for

Category 1, 2 & 3

- Sub-Category 4-1BM: Maintenance and/or Predecessor Maintenance
Category 1, Sub-Cat 1-B (Photocopiers)
- Sub-Category 4-1CM: Maintenance and/or Predecessor Maintenance
Category 1, Sub-Cat 1-C (Photocopiers)
- Sub-Category 4-1BPM: Maintenance and/or Predecessor Maintenance
Category 1, Sub-Cat 1-BP (Photocopiers)
- Sub-Category 4-1CPM: Maintenance and/or Predecessor Maintenance
Category 1, Sub-Cat 1-CP (Photocopiers)
- Sub-Category 4-2FM: Maintenance and/or Predecessor Maintenance
Category 2, Sub-Cat 2-F (Facsimile)
- Sub-Category 4-3D1M: Maintenance and/or Predecessor Maintenance
Category 3, Sub-Cat 3D1 (Digital Duplicators)

- Sub-Category 4-3D2M: Maintenance and/or Predecessor Maintenance Category 3, Sub-Cat 3D2 (Digital Duplicators)
- Sub-Category 4-3D3M: Maintenance and/or Predecessor Maintenance Category 3, Sub-Cat 3D3 (Digital Duplicators)

Category 5: Authorized OEM, Generic and/or Remanufactured Supplies for Categories 1, 2, 3 & Printers

- Sub-Category 5-1BS: OEM, Generic and/or Remanufactured Category 1, Sub-Cat 1B (Photocopiers) Supplies
- Sub-Category 5-1CS: OEM, Generic and/or Remanufactured Category 1, Sub-Cat 1C (Photocopiers) Supplies
- Sub-Category 5-1BPS: OEM, Generic and/or Remanufactured Category 1, Sub-Cat 1BP (Photocopiers) Supplies
- Sub-Category 5-1CPS: OEM, Generic and/or Remanufactured Category 1, Sub-Cat 1CP (Photocopiers) Supplies
- Sub-Category 5-2FS: OEM, Generic and/or Remanufactured Category 2, Sub-Cat 2F (Facsimile) Supplies
- Sub-Category 5-3D1S: OEM, Generic and/or Remanufactured Category 3, Sub-Cat 3D1 (Digital Duplicators) Supplies
- Sub-Category 5-3D2S: OEM, Generic and/or Remanufactured Category 3, Sub-Cat 3D2 (Digital Duplicators) Supplies
- Sub-Category 5-3D3S: OEM, Generic and/or Remanufactured Category 3, Sub-Cat 3D3 (Digital Duplicators) Supplies
- Sub-Category 5-PS: OEM, Generic and/or Remanufactured Printer Supplies

How to Use this Contract: Using the Cost Sheets

How to Use the Equipment Cost Sheets for Categories 1, 2, and 3

The cost sheets for Categories 1, 2 and 3 are set up similarly. Each sub-category has a file with several worksheets within the file (See tabs at bottom of spreadsheet for each worksheet). The worksheets are in the following order:

Tab 1 – Volume Discounts, if any

Tab 2 – Additional Options (optional accessories for all the equipment within the sub-category)

Tabs 3+ – Individual Equipment Model information (Standard Configuration costs, maintenance plan costs and supplies costs)

There is a separate tab for each model offered.

What information is included on the Individual Equipment Model cost sheet?

This cost sheet includes:

1. Equipment speed - Copies per minute (CPM)
2. Manufacturer Minimum Monthly Volume
3. Number of months of warranty
 - a. (Total Warranty period = Minimum Warranty period + Extended Warranty period)
4. Standard configuration costs (Purchase, Lease and Rental)
5. Maintenance plan costs
6. Supplies cost
7. Total cost of ownership costs

The standard configuration costs are included on this cost sheet. If your entity wants to add additional accessories, go to the Additional Options Tab.

Please note: Equipment costs do not include service, maintenance, or supply costs.

What information is included on the Additional Options Tab cost sheet?

The Additional Options Tab lists all the options for the different approved models within that sub-category. There is a chart to show which models that option applies to.

Additional Information

Completing the Equipment Confirmation Form (Categories 1, 2, and 3)

The Equipment Confirmation Form (ECF) **MUST** be used for all Copier and Digital Duplicator leases and purchases. It is recommended to be used for Fax leases and purchases. The Equipment Confirmation Form can be found on the "Vcurrent" version of the contract on COMMBUYS on the Attachment tab.

This form requires both the Eligible Entity and the vendor to sign the form at 2 different points during the procurement process.

1) First signature confirms that the information under the Equipment and Maintenance sections of the form are what the Eligible Entity is ordering and the costs and lease terms (if applicable) are correct.

2) Second signature should only occur once the product has been installed and operational, the required training has occurred, and the startup supplies received. The date of the second signature is the acceptance date, which is also the date the lease begins.

Start Up Supplies

The startup supplies to be received are as follows:

Categories 1 (Copiers) and 2 (Faxes)

- must include 3 each black toners (Categories 1-B, 1-BP & 2)
- must include 1 each black, magenta, cyan and yellow toners (Categories 1-C & 1-CP)
- must include 1 developer, if applicable
- must include 5000 staples for photocopiers and production equipment (Category 1 only)

Category 3 (Digital Duplicators)

- Five (5) Master Rolls (all equipment models)
- Five (5) Black Ink (all equipment models)
- One (1) Standard Spot Color *(if applicable for equipment model)

*Standard Spot color will be determined by the Eligible Entity when order is placed

DO NOT sign the Equipment Confirmation Form unless the above has been confirmed.

****Also note that the Equipment Confirmation Form is the ONLY paperwork requiring both the vendor and appropriate Eligible Entity signatures for the OFF32 contract (all other vendor paperwork is considered null and void). In the event a vendor insists on additional paperwork to be signed, please contact the OSD Strategic Sourcing Services Lead.**

Use of Authorized Dealers

Information in this section is for those entities that choose to use an authorized dealer instead of the OFF32 vendor for equipment or maintenance:

- **Only authorized dealers** are allowed to sell equipment and provide maintenance on OFF32. A current list of authorized dealers is found under the Attachment tab in the Vendor's individual MBPO in COMMBUYS.
- To view a vendor's Authorized Dealer List, go the Attachment tab on the vendor's MBPO in COMMBUYS.
- Equipment Confirmation Form and Purchase order are to be made out to the OFF32 Equipment or Service Vendor. The Authorized Dealer name may be noted in either the comments section or body of the purchase order.
- **Payments are not to be made directly to the Authorized Dealer.**

Leasing Companies

A current list of leasing companies can be found on the "Vcurrent" version of the contract on COMMBUYS on the Attachment tab. **For leases, payments must be made directly to the approved leasing company.**

Equipment Delivery, Installation, Training, and Maintenance

Categories 1, 2 & 3 - Equipment

All equipment prices include delivery and installation statewide. Delivery is F.O.B. destination with no delivery or travel expenses paid by the Eligible Entity.

The Vendor must coordinate the delivery of both their equipment and related start up supplies necessary to operate the equipment, to arrive simultaneously or within a mutually agreed upon time frame. All start up supplies must be labeled as "Start Up Supplies" and reference the Eligible Entity's purchase order number.

Upon delivery and installation of specified equipment, Vendors and/or authorized dealer must agree to provide training to personnel designated by the Eligible Entity. Operational Training must be provided to the designated personnel within an Eligible Entity until the personnel are able to operate the equipment independently. The amount of training is determined by the complexity of the equipment purchased or leased by the Eligible Entity. All vendors and/or authorized dealers are required to demonstrate the power management options on all equipment sold under the contract. Departments can set these features to power down at a level of their choice which will afford them the opportunity to save money and energy.

Categories 4 & 5 – Service and Supplies

Vendor(s) must deliver supplies statewide. Delivery is F.O.B. destination with no delivery expenses paid by the Eligible Entity.

Upon delivery of specified supplies and or maintenance of equipment, Vendors and/or authorized dealer **must** agree to provide, if requested, training to personnel designated by the Eligible Entity. All vendors awarded under this contract have agreed that equipment failure may not be attributed to the use of recycled paper and/or recycled/remanufactured supplies, as long as those products meet the

specifications set by the Commonwealth. If entities are told otherwise by a sales representative, please report such incidents to the OSD Strategic Sourcing Services Lead.

Maintenance Service Plans: Category 4-1 (Copiers)

A minimum of 6 months maintenance/warranty is included at no charge for each equipment model offered. Several vendors offer maintenance/warranty for additional months over the required 6 months. Please review the vendor's cost sheets to see the extended warranty (maintenance) period.

There are 3 types of Maintenance Service Plans:

Plan A: Flat Monthly Charge - the cost of this plan is for unlimited clicks. It does not change based on the number of copies you make per month. It is a fixed monthly cost.

Plan B: Flat Click Charge – the cost shown is per click or image.

Plan C: Flat Monthly plus Click Charge – This plan has a base monthly cost that includes the indicated number of clicks. If you have more clicks in a month than the plan includes, you would be charged the overage click charge as indicated on the cost sheet.

Note: For the Categories 1-C (Color Copiers) and 1-CP (Color Production Copiers), on Plan B and Plan C, there may be a different cost for color versus B&W. If so, the cost sheet would indicate that.

Each plan type is available for both Non-Networked and Networked equipment.

The Vendor must respond within two (2) hours after receiving written or oral notice of a service call for a breakdown in the equipment.

The Vendor must send a service technician to repair the equipment within four (4) hours of the service call and must repair the Equipment on the same business day if the call is placed before 1:00 P.M. E.S.T. or provide replacement parts for the Equipment by the next business day, regardless of geographic location. All return service calls and onsite responses shall be made during Eligible Entity business hours unless otherwise specified by the Eligible Entity.

As always, please notify the OSD Strategic Sourcing Services Lead by email with any issues.

Maintenance Service Plans: Category 4-2 (Faxes) and Category 4-3 (Digital Duplicator)

A minimum of 12 months maintenance/warranty is included at no charge for each equipment model offered. Several vendors offer maintenance/warranty for additional months over the required 12 months. Please review the vendor's cost sheets to see the extended warranty (maintenance) period.

There are 2 types of annual maintenance service plans, either 4 hour response or next day response. Also there are Time and Materials service rates available.

The Vendor must respond within two (2) hours after it receives written or oral notice of a service call for a breakdown in the equipment. Transportation expenses and travel costs **will not** be reimbursed by the Eligible Entity and for those Eligible Entities who select the time and material maintenance option the "clock" starts when the service technician arrives at the proper location where the equipment is located and in need of service.

The Vendor **must** send a service technician to repair the equipment within 4 hours or the next day depending on the maintenance plan purchased.

As always, please notify the OSD Strategic Sourcing Services Lead by email with any issues.

Returning Equipment at the End of Lease

It is the responsibility of the Eligible Entity to schedule the return of the equipment and it is the Contractor's responsibility to pick-up the equipment within 10 business days of the scheduled return at no cost to the Eligible Entity. If the equipment is not picked-up within 10 business days of the scheduled return, a charge of **\$50 per business day per unit** will be assessed upon the Contractor for each day the equipment remains on the Eligible Entity's premises, which the Eligible Entity may deduct from any outstanding charges or collect if no outstanding charges exist.

As always, please notify the OSD Strategic Sourcing Services Lead by email with any issues.

Terms or Status of Lease Renewal

At the termination of a Term Lease the Term Lease may **not** be renewed or otherwise extended **under its original terms and rates**. In the **rare** event that a Term Lease needs to be extended for any reason, the Contractor and Eligible Entity must renegotiate a **short term**, Term Lease that **reflects the depreciated value of the equipment**.

Purchasing Equipment at the End of Lease

It is presumed that all Term Lease negotiated under this RFR are temporary and that all Term Leased equipment will be returned to the Contractor at the end of the Term Lease. Early buy-out or purchase options during the period of the Term Lease may not be negotiated as part of any Term Lease. However, in the rare event the Eligible Entity wishes to purchase the equipment during the Term Lease, or at the end of the Term Lease, instead of returning the equipment, the Contractor and Eligible Entity may negotiate the fair market value of the equipment at the time of purchase. The Eligible Entity shall not be obligated to pay any additional Term Lease payments, fees, acceleration of payments, penalties or other charges in addition to the fair market value of the equipment.

Proposed buyouts of a Term Lease with **more than 6 months remaining** on the lease **must** be reviewed by OSD Strategic Sourcing Services Lead prior to the buyout. If buyout costs are agreed to by all parties, the buyout cost must then be detailed on the Equipment Confirmation Form prior to acceptance. The removal of the existing equipment and the delivery of the upgrade or replacement equipment will be at no charge to the Eligible Entity.

Trade-ins of Owned Equipment

The Commonwealth reserves the right to offer used equipment as a discount trade for the purpose of decreasing the purchase and/or lease costs in accordance with values in effect at the time of trade-in to the extent allowed by the surplus property regulations. Bidders must submit used equipment trade-in values with the semi-annual report. Trade-ins are for fair market value. All trade-in equipment will be on an "as is basis," and there will be no guarantee as to its condition or should any be inferred. All trade-in equipment must be picked up by the Contractor at the location indicated by the Eligible Entity and must be removed at no cost to the Eligible Entity within 10 business days from acceptance of the new equipment.

Note: Executive Branch Departments must declare that the owned equipment is surplus and notify the Surplus Property Unit within OSD of its intent to utilize the owned equipment as a trade-in for a new lease or purchase of equipment. You must contract the Surplus Property Unit at 617-720-3146 prior to finalizing the trade-in value in order to receive a written declaration that the equipment is surplus property that can be utilized by the Executive Branch department for a trade-in.

Data Security for Hard Drives on Digital Copiers

The majority of the copiers on this contract contain hard drives, which may contain sensitive data. Security features vary. Entities should ask vendors about security levels and settings.

Hard drives on digital copiers do store data and steps need to be taken to ensure that data is erased when the copier is returned to the vendor at the end of lease/life. Also depending on the type of data and access controls at each copier location, an entity might want to consider securing the data on the hard drive while the copier is on site.

Below is information regarding options for securing data that is stored on the hard drives of digital copiers:

- The purchasing entity is responsible for securing sensitive data while a digital copier is in its possession consistent with applicable laws and regulations including Executive Order 504 which applies to all state agencies in the Executive Department.
- By virtue of having signed the EO-504 Certification form, as part of their OFF32 contract with the Commonwealth, vendors are expected to protect or destroy the data when the machines are returned to the control of the vendor or its agents.

The following options are available (for a fee) at any time during the copier lease or purchase for an Eligible Entity that wishes to remove any confidential data while a machine is in the possession of the entity. Please contact your vendor to inquire about the specific options they offer. Costs for these options are listed on the vendor's cost sheets in COMMBUYS.

- **Data Overwrite/Memory Wiping software:** With this option, the software performs a data overwrite (Dept. of Defense standard is 3x overwrite) or memory wipe process on a predetermined time interval. Contracting Eligible Entities need to make their own determination as to whether such measures are necessary. Please note that some vendors offer this feature as part of the copier's base cost and not a separate option for a fee. This feature may need to be enabled.
- **Removable Hard-drives** – the hard drive is removable and can be locked up during non-use of the copier (i.e. at night in a safe).

Once the machine is in the possession of the vendor or its agent, Statewide Vendors are responsible for protecting or destroying any data that remains on the machine. If the entity determines that they want the data removed prior to it leaving their possession, then the following options are also available to the entity for a fee, just prior to returning the equipment to vendor or its agent.

Destroying the Hard Drive at the end of the copier lease/life: With this option, if it is a copier lease, the entity would need to purchase a new hard drive to replace the hard drive being destroyed as the copiers need to be returned to the leasing company in working condition.

Scrubbing the Hard Drive at the end of the copier lease/life: With this option, if it is a copier lease, the firmware may need to be reinstalled. This would be at a cost to the entity.

Remanufactured Supplies

Executive Order 515 requires the purchase of remanufactured and other environmentally preferable products (EPPs) wherever they are available. Additionally, the Joint Enterprise Printer Cartridge Acquisition Policy, issued by the Operational Services Division and the Information Technology Division on October 31, 2012, requires all Executive Department Agencies, and Non-Executive Department Agencies using Commonwealth Information Technology Capital Funds to acquire the Information Technology commodities and/or services, to purchase remanufactured laser print toner cartridges when available. The goal of the Commonwealth is to ultimately ensure that a minimum of 80% of all laser printer toner cartridge purchases by Executive Departments are remanufactured.

Other Commonwealth entities are strongly encouraged to adopt, at a minimum, policies and requirements in accordance with this policy, or adopt more stringent policies that reflect the overall purpose of this policy while addressing the entity's specific business-related directives, laws, and regulations.

LINK TO POLICY: <http://www.mass.gov/anf/research-and-tech/policies-legal-and-technical-guidance/it-policies-standards-and-procedures/ent-pols-and-stnds/enterprise-printer-cartridge-policy.html>

Currently there are multiple cartridge manufacturers making a wide range high quality, third-party certified products for most equipment models. Remanufactured cartridges must be:

- Guaranteed to meet OEM standards, and
- Certified to meet all test methods developed and used by the printer cartridge industry.

All suppliers offer cartridge recycling at no cost to customers and some may offer rebates on the cartridges.

Payments

For purchases or maintenance agreements, payments are made to the vendor on contract. For leases, payments must be made directly to the approved leasing company.

Invoices shall be submitted directly from the Vendor, Leasing Company with a direct pay relation, approved by the OSD Strategic Sourcing Services Lead.

Invoices are NOT to be submitted from a Vendor's AUTHORIZED DEALER.

Categories 1, 2, 3, & 4

- Billing for Maintenance/Service must be done, at a minimum, monthly. Vendors may also offer quarterly, semi-annually or annually upon the Eligible Entities request.
- Consolidated billing is offered by the vendors upon request of the Eligible Entity. The invoice must have a separate line item for equipment, supplies and service or a separate invoice for each.
- Invoices are not due and payable until successful receipt and acceptance of goods has been verified by the Eligible Entity.
- Invoices for new equipment are not payable until services are rendered and equipment is in working order as indicated by signed acceptance on the **Equipment Confirmation Form**.
- Invoices for service are not payable until the services are rendered and equipment is in working order.

Category 5

- Billing for supplies **must** be done, at a minimum, per order.
- Vendors may be required to provide, upon request of the Eligible Entity, consolidated billing. All supply invoices **must** have a separate line item identifying the account and the appropriate line item detail for the particular order and delivery.
- Invoices **must** clearly identify the prompt pay discount (PPD) available upon acceptance of the delivery or receipt of invoices whichever date is later.
- If Bidder offers Dock Delivery Discount, the invoices **must** clearly identify the dock delivery discount (DDD) if the Eligible Entity has chosen that form of delivery upon placement of order.

For MMARS Users Only

Eligible Entities utilizing the MMARS accounting system need to utilize the appropriate Master Agreement # as follows:

| | |
|----------------------|-----------------------|
| Purchase: | OFF32PURCHASE00000000 |
| Lease: | OFF32LEASE0000000000 |
| Service/Maintenance: | OFF32SERVICE00000000 |

Summary of Where to Obtain Important Contract Information COMMBUYS

- This contract has been set up as a line item catalog in COMMBUYS with specific pricing for line items identified.
- There are multiple vendors on this contract and each has been assigned a unique Master Blanket Purchase Order (PO). Vendor prices are located with each line item identified with the Master Blanket Purchase Order.

How to place an order

- Once a price has been obtained and selected the ordering process is as follows:
- Initiate a new requisition
- Search for an item (Use OFF32) in the description
- Select the vendor you will be placing an order with
- Select the appropriate catalog line
- Enter Quantity
- Enter the total price
- Add additional items if required
- Submit for approval

Where to find complete OFF32 contract information on COMMBUYS

If additional statewide contracts details are required please refer to the OFF32 files listed under the Conversion Vendor **C124516-vCurrent** link. This link provides detailed information as it relates to the statewide contract RFR, award information and specifications.

If you need additional assistance please contact the Commbuys help desk at 617-720-3197.

Vendor's Master Blanket Purchase Orders

C124516-vCurrent – Conversion Vendor

PO-14-1080-OSD01-OSD10-00000000723 - CAM Office Services Inc.

PO-14-1080-OSD01-OSD10-00000000737 - Encore Images

PO-14-1080-OSD01-OSD10-00000000743 - G A Blanco and Sons, Inc.

PO-14-1080-OSD01-OSD10-00000000758 - New England Office Supply

PO-14-1080-OSD01-OSD10-00000000763 - Canon U.S.A., Inc.

PO-14-1080-OSD01-OSD10-00000000813 - Konica Minolta Business Solutions USA, Inc.

PO-14-1080-OSD01-OSD10-00000000817 - Muratec America, Inc.

PO-14-1080-OSD01-OSD10-00000000829 - Ricoh Americas

PO-14-1080-OSD01-OSD10-00000000849 - Riso, Inc.

PO-14-1080-OSD01-OSD10-00000000850 - Sharp Electronics Corp

PO-14-1080-OSD01-OSD10-00000000854 - W.B. Mason